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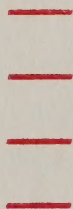
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Annual Report
Of The
Village
Of
Middlebury
Vermont



1962

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VILLAGE OFFICERS

Moderator	Ralph A. Foote
President of Trustees	*George Phinney Chester Laythe
Clerk and Treasurer	Phillip Wisell

TRUSTEES	Term Expires
Norman Stearns	1963
Forrest Lowell	1963
Chester Laythe	1964
Edward E. Buttolph	1964
George Phinney	1964
Wynn Underwood	1965
David K. Smith	1965

WATER COMMISSIONERS

Charles Mraz	1963
Edward Silsby	1964
Chester Laythe	1965

AUDITORS

Catherine Fitzpatrick	Robert D. Bowles
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ADMINISTRATIVE

Municipal Manager	Richard W. Emerick
Tax Collector	Elizabeth Fitzpatrick
Chief of Police	Donald J. Williamson
Chief of Fire	Harold A. Caul

*Phinney resigned in October. Laythe elected President.

MEMBERS OF VILLAGE PLANNING COMMISSION

Chester Laythe, ex-officio

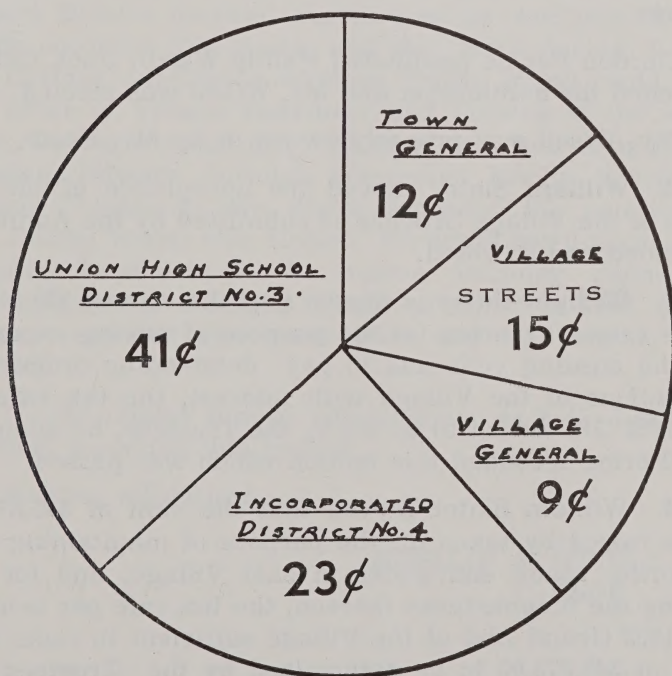
Rowland Illick, Chairman 1964

Stanton Lazarus 1963

William J. Slator 1965

YOUR VILLAGE TAX DOLLAR

How It Was Spent In 1962



ANNUAL VILLAGE MEETING

February 7, 1962

About 85 voters present

Meeting called to order by Moderator, Ralph A. Foote at 8:00 P. M.

The reading of the Warning was dispensed with and each Article read before being taken up by the meeting.

1. Ralph A. Foote was nominated and elected to serve as Moderator. The Moderator announced that Harry Cushman, after many years of faithful and efficient service to the village as Clerk, did not wish to run for office again.

The office of Clerk of the Village was opened for nominations.

Gordon Perine nominated Phillip Wisell; Jack Griggs seconded the nomination and Mr. Wisell was elected.

Mr. Wisell was properly sworn in by Mr. Foote.

2. William Slator moved the acceptance of the reports of the Village Officers as submitted by the Auditors. Seconded and so voted.

3. William Burrage moved that the sum of \$30,510.00 to be raised by taxes for the purpose of paying expenses for the ensuing year and to pay outstanding orders or obligations of the Village with interest, the tax rate on the 1962 Grand List to be set by the Trustees, be adopted. Mr. Perine seconded this motion which was passed.

4. William Slator moved that the sum of \$45,873.00 to be raised by taxes for the purpose of maintaining and repairing roads and walks in said Village, and for reducing the indebtedness thereon, the tax rate per cent on the 1962 Grand List of the Village sufficient to raise said sum of \$45,873.00 to be determined by the Trustees be

adopted. John G. Bowker seconded this motion which was passed.

5. Wynn Underwood moved and Dr. Stephen Freeman seconded rejection of Article 5, authorization for the Auditors of the Village to employ the services of an accountant from the office of the Auditors of Accounts as provided for in 24 V.S.A. No. 1692 to 1697 inclusive, to conduct an audit of the accounts of the Village. (Required by law to be in the Warning every even year.) It was voted to reject this article.

6. George Phinney nominated David Smith and Wynn Underwood to succeed themselves as Village Trustees. John G. Bowker seconded this motion which was passed. Ed Buttolph moved that Chester Laythe succeed himself as Water Commissioner. Peter Hincks seconded this motion and Chester Laythe was elected. Forrest Lowell moved that Catherine Fitzpatrick and Robert Bowles succeed themselves as Auditors. David Smith seconded this motion and they were elected. Leighton Duffany questioned whether Phillip Wisell could hold the office of Village Treasurer and Trustee at the same time. Burrage stated not. Phillip Wisell then resigned as Trustee. Edward Buttolph nominated Phillip Wisell for Village Treasurer; Mr. Slator seconded the nomination and Phillip Wisell was elected. Forrest Lowell nominated Chester Laythe to fill the trustee vacancy caused by the resignation of Phillip Wisell to expire in 1964. Peter Hincks seconded this nomination and Mr. Laythe was elected.

7. Mr. Slator moved adjournment at 8:45. Leighton Duffany seconded this motion.

Meeting adjourned.

PHILLIP A. WISELL
Clerk

SPECIAL VILLAGE MEETING DEC. 6, 1962

The special village meeting convened at 8:05 P. M. with forty legal voters present.

William Burrage nominated Forrest Lowell to act as moderator. William Slator seconded the nomination. Forrest Lowell was elected.

The warning for the special meeting was read by the clerk.

William Slator moved its acceptance. Charles Mraz seconded the motion.

A discussion was opened by Mr. Drake. Mr. Burrage explained the location of the property in question. Suggestions made concerning advisability of commercializing two to three acres of land behind the residences, also that the whole issue be deferred awaiting the final report of the planning commission.

A vote by ballot requested and so done. Yes 27; No 13.

The warning passed as published.

William Slator moved adjournment. Fred Oney seconded.

Adjourned 8:40 P. M.

PHILLIP A. WISELL, Clerk

MUNICIPAL MANAGER'S REPORT

To the Citizens of Middlebury Village:

Submitted herewith is the Middlebury Village annual report for the calendar and fiscal year 1962. This was not a year of tremendous change for the community. It was, however, a period of steady improvement in the Village's physical well being and financial affairs. It is the intention of the Manager and the Board of Trustees to administer a sound program of gradual growth and development. There are, however, three main areas in which the Village progressed that cannot be considered routine or day to day operations or improvements.

1. In the realm of planning for the future, the Village Planning Commission, in conjunction with the Town Planning Commission, began to study and analyze the problems inherent with the Town and Village of Middlebury so as to develop a well based plan for the future growth of the area.
2. Planning for the eventual construction of a sewage treatment plant, interceptor mains and pumping station, is moving into the final stages. Over the past few years the Trustees and the Manager have spent many hours meeting with the Consulting Engineers, and representatives of the Vermont Department of Water Conservation going over problems pertaining to the Village's sewage system. The engineers have spent many more hours in the field developing appropriate plans and specifications as requested by the Board of Trustees. These final plans and specifications were completed in the late fall and are now being reviewed for submission to the voters. It is hoped that a recommended program of financing and construction will be ready to be voted upon in the spring of 1963.
3. As has been the policy of the Board of Trustees over the past years, the Village indebtedness has

been amortized as rapidly as possible, consistent with good economic planning and funds available without hurting other maintenance, operation and development programs. During 1962 a total of \$17,000.00 of the Village debt was paid. As per usual \$2,000.00 of the bond issue was retired. It was found possible to apply \$15,000.00 to the debt rather than the budgeted sum of \$5,000.00. Fortunately this has been the third year in a row in which the Village was able to pay off more of the debt than was anticipated. It is hoped that this pleasant trend can continue over the next few years.

VILLAGE STREETS

A review of the financial statement will show that during 1962 the Village expended \$4,072.16 more than was appropriated for Village streets. Upon analysis and questioning as to why this happened the following answers can be given.

1. As in most areas costs are increasing.
2. Construction work undertaken along Washington Street was rather expensive.
3. The winter of 1962, although in most respects a mild winter, was an expensive one in terms of winter street maintenance. This was the result of many snow storms being weekend storms requiring additional labor costs. Also, many of the snow falls were light requiring more sanding and salting than normally is the case during a heavy storm.

As mentioned above the only major street construction work undertaken during the year was the reconstruction of Washington Street from Court to High Street. The curve by the new Chittenden Trust Company was improved and the road widened on the south side. Next year, it is planned to finish this project by improving the sur-

face on the north side of the roadway and repaving the entire street.

An extensive program of retreating Village streets was carried out. This expanded program, which has been in effect over the past few years, is one of giving every street a coat of asphalt at least every two to three years. As mentioned in previous reports, it is intended that by such retreatment all of the streets will have a longer wearing life and require fewer expenditures in terms of other maintenance. Gorham Lane was surfaced with asphalt thus completing the goal of paving every accepted Village street. During the year one additional street, Benedict Lane, was added to the Village system. This road has not been paved.

SEWERS

During the year the normal maintenance program of the Village sewer system was carried out. Most of this work consists of cleaning roots and obstructions from sewer mains and making repairs where necessary. Improvement of existing sewer lines when found defective, with emphasis upon the addition of manholes, has been undertaken. This type of work probably is one of the most important types of work to be performed on the sewer system over the years to come. It appears that in years past many sewer lines were laid for rather long lengths without the inclusion of such manholes. Now that the sewer system is becoming older it is more and more difficult to maintain and clean these mains as there is no access to them.

In addition to the normal activities many manhours were spent with the Consulting Engineers going over the sewer system and helping with the field work necessary to lay out the new lines and pumping stations required by the intended construction of the sewage treatment facilities.

POLICE DEPARTMENT

As noted in the report of the Police Chief, the activities of the Police Department were about normal for the year. The police car was replaced a few months earlier than anticipated. This time a vehicle designed and built for police use was purchased, at little extra cost. It is felt that this step should provide savings in maintenance costs and possibly enable the car to be used for an extra year.

FIRE DEPARTMENT

Middlebury's Fire Department experienced a rather successful year during 1962. This is expressed in terms of the few serious fires during the period. It appears, as outlined in the report of Fire Chief, Harold Caul, that most of the fires to which the Fire Department responded occurred during the first six months of the year. The remaining six months was a relative quiet period for the department.

In the fall a new 20 year bonded roof was installed on the Fire Station. This work had been needed for a long time and it was felt it could no longer be put off. At the same time the roof work was done, two inches of insulation was added in an effort to cut heating costs. Normal improvement of facilities and equipment took place during the year along with additional training of the firemen. Most of the details are contained in Chief Caul's report.

The highlight of the year as far as the Middlebury Fire Department and the citizens of Middlebury are concerned occurred in December when Chief, Harold A. Caul resigned as Fire Chief after twelve years of service to the department and the Village. Needless to say Middlebury has been fortunate to have the services of Chief Caul during this period. The fine Fire Department now possessed by the Village is due primarily to the devotion and hard work of Chief Caul.

Assistant Chief, Donald Keeler was appointed the

Chief of the Department replacing Harold A. Caul, effective January 1, 1963.

BUDGET

As presented elsewhere in this report, the budget request for the year 1963 shows the result of the comment made in the introduction: namely, that costs are increasing in all areas. The proposed budget represents an attempt to hold the line, maintain or improve existing services and keep the tax rate of \$3.00 as it existed in 1962.

There are several areas in the budget as outlined that are different than the presentation in the past.

1. All of the debt costs have been consolidated into one section called debt service. This has been done so as to present a more concise picture of the debt costs of the Village of Middlebury. In prior years many of these items have been scattered throughout the budget.
2. Under the miscellaneous category there is a contingency item in the amount of \$1,000.00. This requires an explanation. In previous years it has been the custom to add so many cents to the tax rate to provide a contingency and allowance for delinquent taxes that are not collected during the year. Criticism of this technique has been increasing each year. Such objections are based on the concept that it is illegal for the Trustees to establish a tax rate that conceivably could raise more money than was appropriated by the voters. Feeling that this criticism is valid and perhaps the proper approach to this problem was not being used it was decided to place an equivalent sum of money in the budget to cover contingencies and the possible lack of funds due to delinquent taxes. In other words instead of adding five or ten cents to the tax rate to cover the situation a sum of money is placed in the budget. This enables the

Village to vote a certain appropriation and at a later date the Trustees can set the tax rate that will actually raise the sum voted. No more or no less.

In all other respects the budget is much the same for the year 1962 as it has been over the past years. In analyzing the figures it can be seen that very few items have been raised or lowered to any great extent. As stated previously this budget if adopted would call for the same tax rate as in 1962.

1963 IN GENERAL

During 1963 it is planned and hoped that the Village will continue its gradual growth and development. The main problem and decision to be faced during the oncoming year will be the consideration, possible approval and perhaps starting of construction of a sewage treatment plant, interceptor lines and pumping stations. This project has been studied and discussed over the past four to five years. The time for decision will be at hand. Analysis and preparation of a recommended program for the voters will consume a large percentage of the time of the Municipal Manager and Trustees over the early months of the year. If voted, putting the plans and construction into effect will be even more time consuming. This entire project will be a rather serious and expensive proposition and should be considered thoughtfully and seriously by all concerned.

Middlebury's planning program will gather momentum during the year and towards the fall the citizens should begin to see and be able to discuss many of the results of this work. The project will not be completed during 1963 nor will any important decisions have to be made but all those concerned with affairs of the Village will surely have some idea of what is happening and the decisions that will have to be made.

The item in the Warning concerning the spraying of the Village trees to control the elm leaf beetle should be

considered thoughtfully. The Trustees believe this subject to be of sufficient importance to warrant a vote on the matter. The Village was last sprayed in the summer of 1961 with not entirely satisfactory results.

During the summer of 1962 no spraying was undertaken. The elm trees in the Village showed the results of an increase in the elm leaf beetles. If the Village wishes to control the growth and damage of the beetle during 1963 by the spraying method the decision should be made at this time. In considering this subject it is important to realize that spraying of the trees for the elm leaf beetle has nothing to do with the control of mosquitoes. Any mosquito nuisance improvement is purely incidental to the primary intent to control the beetle. Do not confuse a wish to control mosquitoes with the spraying whether it be from the ground or by airplane.

In summary the year 1962 has been one of gradual development and consolidation of the affairs of the Village. 1963 should be a similar type of year. A major decision will have to be made concerning the development and improvement of Middlebury's sewage system so as to control the pollution of Otter Creek. The year should, also, be one of beginning to see the fruits of the Planning program undertaken in 1962 along with a growing knowledge and realization of what the future can or should hold for Middlebury.

In closing I wish to express my appreciation and thanks to the Board of Trustees and employees and staff for the help and cooperation they have provided during the past year. Without this wholehearted cooperation the progress made by the Village would have been next to impossible.

Respectfully submitted,

RICHARD W. EMERICK
Municipal Manager

PROPOSED 1963 BUDGET
VILLAGE OF MIDDLEBURY

EXPENDITURES

	1962 Appro- tion	1962 Receipts	1963 Esti- mated
General Government			
Clerk Treasurer	75.00	75.00	175.00
Mun. Mgrs. Fund	5,000.00	5,000.00	5,000.00
Annual & Spec. Meeting	400.00	458.27	500.00
Annual Audit	60.00	120.00	120.00
Other	350.00	373.19	400.00
Legal Services	400.00	587.50	500.00
	6,285.00	6,613.96	6,695.00
Public Safety			
Police Dept.	14,000.00	14,484.03	15,000.00
Fire Dept.	7,000	7,497.60	7,000.00
	21,000.00	21,981.63	22,000.00
Streets			
Maint. State Aid St.	6,800.00	7,710.39	7,500.00
Maint. Vill. St.	3,000.00	5,016.59	5,000.00
Ret. State Aid St.	1,000.00	1,999.43	2,000.00
Ret. Vill. St.	1,000.00	1,293.78	1,000.00
Const. State Aid St.	5,000.00	5,571.38	5,000.00
Const. Vill. St.	1,000.00	409.39	1,000.00
Snow Plow St. Aid St.	1,000.00	1,099.08	1,100.00
Snow Plow Vill. St.	800.00	921.08	900.00
Snow Removal	1,300.00	1,392.14	1,500.00
Sand. State Aid St.	2,500.00	823.10	1,000.00
Sand. Vill. St.	900.00	548.75	600.00
Maint. of Walks	1,300.00	1,388.08	1,300.00
Const. of Walks	1,500.00	1,847.01	1,500.00
Reimburseables	2,500.00	3,595.56	1,500.00

Maint. Mun. Shed	1,000.00	2,036.96	1,500.00
Street Lights	6,700.00	6,916.04	7,000.00
Traffic Sign	200.00	47.29	150.00
Purchase Road Material	5,000.00	7,610.93	7,000.00
Purchase Op. Supp. & Tools	1,100.00	186.39	500.00
Purchase Gas, Oil & Kero.	5,500.00	4,868.98	5,000.00
Social Security	850.00	884.88	950.00
Vacation	250.00	191.99	250.00
Sick Leave	300.00	217.99	250.00
Holidays	300.00	402.48	300.00
Other	300.00	165.76	200.00
Traffic Light Mer. Row	2,000.00	0.00	0.00
Saturday Off	0.00	26.70	0.00
	53,100.00	57,172.16	54,000.00

Parks

Park. Maint.	600.00	867.60	600.00
Tree Care	1,800.00	1,594.70	1,900.00
Xmas Decorations	100.00	100.00	200.00
	2,500.00	2,562.30	2,700.00

Debt Service

Refunding Bonds	2,000.00	2,000.00	2,000.00
Fire Truck Note	1,800.00	177.05	2,000.00
Other Non-Current Debt	5,000.00	15,000.00	5,000.00
Bond Interest	720.00	483.00	640.00
Other Interest	2,180.00	2,245.76	2,000.00
	11,700.00	19,905.81	11,640.00

Miscellaneous

Insurance	1,200.00	569.61	800.00
Other	200.00	79.70	100.00
Contingencies	0.00	0.00	1,000.00
	1,400.00	649.31	1,900.00

Non-Cost Payments

Ret. Temp Loans		35,000.00	0.00
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Exp. Refunds	0.00	0.00	0.00
Advance to Other Funds	0.00	0.00	0.00
Returned to Other Funds	0.00	3,000.00	0.00
	0.00	38,000.00	0.00

TOTAL ALL EXPENDITURES	95,985.00	146,885.17	98,935.00
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REVENUE RECEIPTS

	1962 Appro- tion	1962 Receipts	1963 Esti- mated
Taxes Current Levy			
Poll Taxes — Vill.		1,130.65	
Poll Taxes — Vill. Rd.		1,821.66	
Prop. Taxes — Vill.		29,056.91	
Prop. Taxes — Vill. Rd.		46,740.94	
Del. Polls — Vill.		108.42	
Del. Polls — Vill. Rd.		368.11	
Del. Prop. — Vill.		79.01	
Del. Prop. — Vill. Rd.		313.27	
Del. Tax Coll. Fees — Curr. Yr.		377.17	
		79,996.14	

Fees

License Fees	35.00	154.00	100.00
Gas Pump Tax	140.00	0.00	100.00
	175.00	154.00	200.00

Rentals

State Aid For Roads

Winter Maint. Sel.	650.00	792.05	700.00
Winter Maint. Unsel.	140.00	0.00	140.00
Const. Sel.	2,200.00	2,209.32	2,200.00
Const. Unsel.	1,900.00	1,729.14	1,600.00
Retreatment	2,000.00	2,122.04	1,500.00
Maint. St. Aid Conn. St.	337.00	337.80	337.00
	7,227.00	7,190.35	6,477.00

Service Charges for Current Services

Sewer Charges	900.00	1,700.73	1,000.00
Fire Protection	1,500.00	3,142.20	2,000.00
Sidewalks & Drives	1,500.00	996.76	1,000.00
Police	400.00	560.53	500.00
All Other	1,200.00	594.63	1,000.00
	5,500.00	6,995.15	5,500.00

Other Revenue Receipts

Traffic Court Fines	200.00	110.00	100.00
Interest	0.00	0.00	0.00
Sales	150.00	201.90	125.00
Refunds on Gas & Oil	5,500.00	4,381.73	5,500.00
Bridge Care	75.00	0.00	150.00
Midd. Coll. Fire Truck Note	525.00	490.20	525.00
Speed Violations Radar	0.00	0.00	0.00
County Park Maint.	100.00	100.00	100.00
	6,550.00	5,283.83	6,500.00

Non-Revenue Receipts

Expenditure Refunds	1,192.67	
Proceed of Temp. Loans	25,000.00	
Coll. of Prior Taxes — Vill.	335.08	
Coll. of Prior Taxes — Vill. Rd.	0.00	
Del. Tax Coll. Fees — Pr. Yr.	26.48	
Coll. of Prior Yr. Accts. Rec.	208.30	
Coll. of Prior Yr. Fires	260.00	
Coll. of Prior Yr. Gas Pump	0.00	
State Aid Due — Prior Yr.	0.00	
Advance to Other Funds	0.00	
Due to Other Funds	13,000.00	
Pr. Yr. Sewer Assessment	0.00	
	40,022.53	18,677.00
TOTAL RECEIPTS	139,642.00	

NET BUDGET TO BE RAISED BY TAXES	\$ 80,258.00
1961 Grand List	25,538.88
1962 Grand List	26,765.03
1962 Appropriation	76,383.03
1963 Proposed Appropriation	80,258.00
1962 Tax Rate	3.00
1963 Proposed Tax Rate	3.00
.01 on Tax Rate Raises	267.65
.10 on Tax Rate Raises	2,676.50

VILLAGE EQUIPMENT FUND
RECEIPTS AND EXPENDITURES

January 1, 1962 THRU December 31, 1962

RECEIPTS

January 1, Balance	\$ 5,175.49
Truck Rental	\$ 8,781.00
Tractor Rental	272.00
Other Rentals	512.00
Deprec. & Exp. — Police Car	1,397.37
Expenditure Refunds	4,000.00
	\$ 14,962.37
Total Receipts	\$ 20,137.86

EXPENDITURES

Purchase of Equipment	\$ 7,162.87
Expense on Equipment	2,567.80
Social Security	28.16
Insurance	574.73
Gas, Oil & Kerosene	2,246.76
Other Admin.	40.60
Advance to Other Funds	3,000.00
Total Expenditures	\$ 15,620.92
Balance	\$ 4,516.94

MUNICIPAL MANAGER'S ACCOUNT

January 1, 1962 - December 30, 1962

RECEIPTS

Balance on Hand — Jan. 1, 1962	\$ 2,005.31
Village Appropriation	5,000.00
Water Department Appropriation	4,000.00
Town General Appropriation	8,000.00
Town Road Appropriation	1,500.00
Water Department Loan	3,000.00
Expenditure Refunds	57.35
Total Receipts	\$ 23,562.66

EXPENDITURES

Salaries	\$ 13,510.38
Contractual Services	1,872.20
Supplies	456.30
Purchase of Equipment	681.76
Social Security	422.21
Other	212.06
Rent	600.00
Repay Water Department Loan	3,000.00
Total Expenditures	\$ 20,754.91
Balance on Hand December 31, 1962	\$ 2,807.75

VILLAGE TREASURER'S REPORT

January 1, 1963

RECEIPTS

1962

Balance in Treasurer's Account	\$ 11,321.97
Poll Taxes — Village	1,130.65
Poll Taxes — Village Road	1,821.66
Property Taxes — Village	29,056.91
Property Taxes — Village Road	46,740.94
Delinquent Taxes Poll — Village	108.42
Delinquent Taxes Poll — Village Road	368.11
Delinquent Property Taxes — Village	79.01
Delinquent Property Taxes — Village Road	313.27
Delinquent Taxes Collection Fees	377.17
License Fees	39.00
Sewer Assessment	2,087.44
Gas Pump Fees	115.00
State Aid — Winter Maint. Selected	792.05
State Aid — Construction Selected	2,209.32
State Aid — Construction Unselected	1,729.14
State Aid — Retreatment	2,122.04
State Aid — Main Connecting Streets	337.80
Sewer Charges	1,700.73
Fire Protection	3,142.50
Sidewalks & Drives	996.76
Police	560.53
All other	594.63
Traffic Court	110.00
Sales	201.90
Refund Gas & Oil	4,381.73
Midd. College on Fire Truck Note	490.20
Expenditure Refund	1,192.67
Proceeds of Temporary Loans	35,000.00
Coll. Prior Year Taxes Village	335.08
County Park Maintenance	100.00
Prior Year Tax Fees	26.48
Coll. Prior Year Accounts	208.30

Coll. Prior Year Fires	260.00	
Due to Other Funds	3,000.00	
		141,729.44
		\$153,051.41

EXPENDITURES

Paid Vouchers No. 1 Through No. 371	148,608.40	
1962 Balance in Treasurer's Account	4,443.01	
		\$153,051.41

PHILLIP A. WISELL
Treasurer

AUDITOR'S CERTIFICATE

We have verified the existence of stated cash balances, inspected all securities, examined the accounts and records of village and water department officers, and to the best of our knowledge the following financial statements and reports of receipts and disbursements present the financial position of the village and water department on December 31, 1962, and an accurate record of funds handled in the year then ended.

Signed,

Robert D. Bowles
Catherine Fitzpatrick
Auditors

Middlebury, Vt.
Jan. 21, 1963

SEWER FUND
RECEIPTS AND EXPENDITURES
January 1, 1962 - December 31, 1962

RECEIPTS

Balance on Hand January 1, 1962	\$ 293.41
Sewer Charges (8% of Water Bill)	2,089.44
	2,382.85

EXPENDITURES

Sewer Maintenance	\$ 1,722.88	
	\$ 1,722.88	
Total Expenditures		\$ 1,722.88
Balance on Hand December 31, 1962		\$ 659.97

VILLAGE PROPERTY

December 31, 1962

The Village property consists of the shed, quarry and coldpatch mixing plant; one 1963 Chevrolet dump truck; one 1961 Ford Dump Truck; Baker Snow Plow complete with underframe; one Viking Snow Plow Complete with mounting; 1961 Ford, one-half ton pick-up; one Ford Tractor Loader; one-half yard Concrete Mixer; power driven Flexible Sewer Rod machine; one Good Roads Sand Spreader; one Drag Broom, one Snow Blower and various other tools and operating supplies with an estimated value of \$45,000.00.

VILLAGE EQUIPMENT FUND

RECEIPTS

1962 Balance in Treasurer's Account		\$ 5,175.49
Rental Trucks	8,672.00	
Rental Tractor	320.00	
Other Rentals	573.00	
Depreciation & Expense — Police Car	1,397.37	
Expenditures Refunds	4,000.00	
		14,962.37
		\$ 20,137.86

EXPENDITURES

Vouchers Paid No. 1 Through No. 128	15,620.92	
Balance in Treasurer's Account	4,516.94	
		\$ 20,137.86

PHILLIP A. WISELL
Treasurer

COMPARATIVE STATEMENT OF VILLAGE NET INDEBTEDNESS FROM 1944 TO 1963

Jan. 1	Village	Water	Total
1944	53,971.37	54,472.38	108,443.75
1945	53,101.49	52,158.16	105,259.65
1946	49,922.80	48,749.16	98,676.96
1947	37,239.32	45,482.02	82,721.34
1948	41,618.65	45,297.88	89,916.53
1949	34,152.83	50,405.31	84,558.14
1950	31,497.62	43,148.06	74,646.56
1951	37,041.35	38,379.21	75,420.56
1952	41,513.96	32,428.40	73,942.36
1953	38,719.33	27,974.60	66,694.52
1954	35,391.28	22,064.47	57,455.75
1955	32,581.12	12,518.31	45,099.43
1956	44,600.30	3,816.65	48,416.95
1957	81,229.38	13,601.42	94,830.80
1958	88,242.93	4,905.84	93,148.77
1959	82,614.04	+7,389.04	75,225.00
1960	79,180.82	9,921.76	89,102.59
1961	56,841.66	6,923.27	63,764.93
1962	51,521.11	+796.42	50,724.69
1963	42,297.96	+8,365.95	33,932.01

ANALYSIS OF VILLAGE AND WATER DEPT. INDEBTEDNESS

VILLAGE DEBT

Refunding Bonds, 4%	\$ 16,000.00	
Balance Fire Truck Note (Village)	6,660.00	
Balance Fire Truck Note (College)	2,280.00	
National Bank of Middlebury Notes	23,000.00	
National Bank of Middlebury (Water Dept.)	8,000.00	
National Bank of Middlebury Sewerage Disposal Note	5,900.00	
		\$ 61,840.00

Less

Cash Balance Village	\$ 4,443.01	
Cash Balance Village Equip. Fund	4,516.94	
Cash Balance Manager's Fund	758.09	
Due from College on Fire Truck Note	1,824.00	
Due from Water Dept. on Note	8,000.00	
		\$ 19,542.04

Net Village Indebtedness Dec. 31, 1962 \$ 42,297.96

WATER DEBT

Refunding Bonds, 4%	\$ 12,000.00	
Village Note	8,000.00	
		\$ 20,000.00

Less

Balance in Water Dept.	\$ 27,748.24	
Balance in Manager's Fund	617.71	28,365.95
Over Indebtedness		\$ 8,365.95

Total Net Indebtedness Dec. 31, 1962 \$ 33,932.01

DELINQUENT VILLAGE TAXES

Year	Balance 12-31-61	Collected to 12-31-62	Abated 1962	Unpaid 12-31-62
1930 -				
1949	\$ 295.82	\$ 0.00	\$ 0.00	\$ 295.82
1950	4.84	0.00	0.00	4.84
1951	0.00	0.00	0.00	0.00
1952	35.21	0.00	0.00	35.21
1953	15.60	0.00	0.00	15.60
1954	12.69	0.00	0.00	12.69
1955	31.92	0.00	0.00	31.92
1956	0.00	0.00	0.00	0.00
1957	24.00	5.88	9.06	9.06
1958	148.82	56.35	0.00	92.47
1959	158.59	93.88	10.76	53.95
1960	246.32	15.44	12.40	218.48
1961	1131.92	509.06	20.44	602.42
1962	1089.76	475.42	21.00	593.34
	\$3,195.49	\$1,156.03	\$ 73.66	\$1,965.80

POLICE DEPARTMENT REPORT

Middlebury, Vermont

January 16, 1963

To the Municipal Manager:

I herewith submit the annual report of the Police Department for the period ending December 31, 1962.

The following arrests were made during the year:

Issue False Token	1
Petty Larceny	3
Breach of Peace	3
Intoxication	6
Vagrancy	6
Fraud	1
Violation Law of the Road	4
Speeding	11
Careless and Negligent Driving	2
Accidents investigated	102
Bicycles reported stolen and recovered	5
Unassigned Plates	1
Parking Tickets	178
Operating Without License	2
Improper Plates	1

Four (4) children that had strayed returned to parents.

Eleven (11) persons injured, required medical treatment and taken either to Porter Hospital or a medical doctor.

Three (3) wallets reported lost.

Several articles of clothing returned to rightful owners.

Communication by radio through the Town Manager's office and Allan Chandler, giving the Village of Middlebury round the clock contact with its Police Department.

Over 1150 messages were transmitted.

178 of these were answered in person by the officer on duty, 3 resulted in arrests and 21 resulted in parking tickets being issued.

Officer Lucius Shaw performed his duties in his usual efficient and courteous manner. We have been unable to find a suitable person to take over the police duties necessary at 8 A. M., 12 noon and 3 P. M. at the elementary school. Officer Shaw has added these duties to his many others and until we find someone to take over these duties he must continue to do so as the safety of our school children must come ahead of some other duties.

Robert Steeves, College police officer has worked in complete harmony and cooperation with the Police Department using 3 to 5 specials for college functions.

There was one (1) three car accident and fifteen (15) one car accidents and eighty six (86) two car accidents. Three pedestrians were involved in accidents. Property damages in these accidents estimated by investigating officers \$21,000.00.

Two bicycle inspections were held.

I have received much valued assistance from Mr. Emerick, Municipal Manager, States Attorney Peter F. Langrock, Officers John Zaluki, Robert Brousseau and Frederick Whitty. Assistance and cooperation whenever needed was also given by Sheriff Allan Chandler, the State Police officers under Corporal Jones, the F. B. I. and the Emergency Service. To all of these people I express my sincere appreciation.

Respectfully submitted,

DONALD J. WILLIAMSON
Chief of Police

FIRE DEPARTMENT

I hereby submit the Annual Report for the period ending December 31, 1962.

The past year we had 56 "call outs" of which 29 were by alarm and 27 by telephone. 21 calls were in the Village, 22 Town, 2 Mutual Aid and 11 in neighboring towns for which the Village was paid. We gave Mutual Aid to Cornwall — 1 and Bridport — 1. We received Mutual Aid from Cornwall 3, Bridport 1 and Bristol 1.

The year started out fast with a fire on New Year's Day and continued for the next five months, at which time we had logged 42 "call outs". May was the high month with 10.

"Call Outs" were for:

Buildings	18	Call cancelled	1
Smoke scares	2	Electric	1
Emergency	3	Dump, grass & woods	14
Filling Stations	2	Honest mistakes	2
Oil Burners	2	Leaking gasoline	2
Chimneys	3	Cars and trucks	3
Water heaters	2	Faulty sprinklers	1
Total	32	Total	24

This year the Department voted to dispense with their "Annual Dance", as a means of raising funds. Instead they decided to send out Fire Prevention Stamps. The returns were very gratifying and we wish to thank our many loyal friends who supported this project. We are still paying \$500 a year to the Village on the Aerial Ladder Truck and still have two payments to make.

The Button Bay Roundup took care of any spare time the boys had during those two weeks. Deputy Chief, Don Keeler was the County Co-ordinator for this affair and spent many hours in the planning. Very little has been publicly said about the fire service provided by the Addison County Firefighters Association during the Roundup. All time and equipment was donated by the County

Members. Very strict discipline was maintained and the men worked twelve hour shifts and were very religious in their zeal to be there or obtain a substitute. A total number of 5,532 hours were put in by men working their shifts. This does not include many hours put in by Don and his assistant. Of this time 1,344 hours were put in by the Explorer Scouts, who did all the dispatching and were a great help all around. The Middlebury Department worked 528 hours.

Two Proximity Suits were put into service this past year and in time we hope to have more of them. These suits are made of a material that reflects 90% of the heat, thus enabling the men to work in much closer to the fire to affect a rescue or to shut off a valve that is supplying fuel to the fire.

A fire school was held this fall in the "Railroad Yard". This is the area where all the gasoline, fuel oil, kerosene, L. P. gas, grease and oil are stored. This school was attended by the County but the primary purpose was to find out how much water was available in this area. There is approximately 400,000 gallons of inflammable material in this area and none of it is diked or even separated by much space. This area also contains many grain mills and storage sheds which would add to the hazard. The hydrant in the area is approximately 500 ft. from the last tank and being a 4" main, is capable of supplying only about 365 gals. per minute and needs pumping to supply pressure. The next nearest hydrant is across the tracks and will only supply about 425 gals. per minute and needs pumping for pressure. Three other hydrants that could be used are all connected to the mains, filling these two hydrants so that any use of them will seriously affect the flow of the two nearest ones. Other hydrants tested are very good, but are about 1500 ft. from the area. This is a very dangerous area and something should be done to, at least, make more water available.

I wish to take this opportunity to thank everyone who has helped me or the Department in any way during the

past twelve years. They are numerous and I could not begin to name them all. Deputy Chief Don Keeler has been appointed my successor and is a very capable officer and I am sure everyone will continue their support to him and the Department.

Respectfully submitted,

HAROLD A. CAUL, Chief

REPORT OF THE PLANNING COMMISSION

During the fall of 1961, in response to a growing interest in the future prospects of the Middlebury area, the trustees of the village of Middlebury, and the selectmen of the town of Middlebury appointed planning commissions to prepare a regional plan for Middlebury based upon the services of professional planning consultants, through the efforts of local citizens, or both.

The two commissions, working together, approved the principle of planning and recommended employing professional planners to prepare a study. Three or four professional consultants were interviewed during the winter of 1961-62. The firm of Sargent, Webster, Crenshaw, and Folley was selected, subject to approval of funds for the purpose at the annual town meeting in March 1962. At that time, the citizens voted the money, and Sargent, Webster, Crenshaw, and Folley were contracted to conduct a study of the Middlebury region during an 18-month period, beginning June 13, 1962. The town of Middlebury is responsible for one-third, and the federal government for two-thirds of the expense, which totals \$16,000.

The complete planning report, now in progress, will include the following studies: base and topographic maps, historical background, population, economic base, financial analysis, land-use survey, local and regional transportation, existing community facilities, existing public utilities, capital improvements, zoning ordinances, sub-division ordinances, and a town and village consolidation analysis.

Since August 1962, monthly meetings have been held with the local planning commissions, one or more representatives of the consulting firm, and interested citizens in attendance. Interim reports have been submitted on population and the village financial structure. The land-use study is now under way. Residents of the village and town of Middlebury are invited to attend any of the planning commission meetings.

ROWLAND ILLICK, Chairman,
Middlebury Village Planning Commission

R E P O R T S
of the
WATER DEPARTMENT

WATER DEPARTMENT MUNICIPAL MANAGER'S REPORT

To the Citizens of Middlebury Village:

Submitted herewith is the annual report of the Middlebury Water Department for the year 1962.

Another year has passed and the Middlebury Water Department has continued to expand, consolidate and improve its water supply and distribution system. No large or extended improvements to the system involving heavy expenditures by the department were incurred. The department did make minor improvements and expansions where necessary and desirable. These improvements though minor and inexpensive in nature were nevertheless important to the overall growth and maintenance of the department.

In the realm of capital improvements to the water system several projects were undertaken at no expense to the Water Department. In other words private individuals or firms installed water lines and turned them over to the department for operation and maintenance. The largest of these projects was the 10 inch transite main financed and constructed by Polymers, Inc., extending from the Palmer Springs Pumping Station north to the site of the new plant being constructed by Polymers, Inc. In addition to this large 10 inch main, 1854 feet of two inch cast iron pipe was put in the ground to serve the Pominville-Bourdon development on Quarry Road, east of Middlebury Village. Also, 924 feet of two inch cast iron water main was installed to serve the Robert Leggett development on Washington Street Extension, east of the Village. In the Village itself 150 feet of four inch and 750 feet of two inch cast iron pipe was laid to serve the Gorham development expansion and 432 feet of two inch cast iron pipe was installed to serve the A & P Shopping Center on Court Street.

In terms of the day to day operation and maintenance of the Water System the department carried out essential-

ly the same type of work and improvements that has been undertaken and reported over the past years. The following is a rough outline of the work completed during the year:

New house services	22
Renewed old services	22
Service leak repairs	20
Main leak repairs	11
Meters installed	5
Meter leaks repaired	10
New hydrants installed	2

As emphasized each year this phase of the operation of the department is probably its most important duty. It is on this type of work that department employees spend most of their time. Such activities are essential in order to provide for the proper supply of water and to preserve the large investment made in existing facilities. The usual amount of work was completed at the Bristol Notch water supply — the reservoir was cleaned twice, in the spring and in the fall, and the woodland improvement program was continued.

In discussing the Bristol Notch water supply it is important to note that during the year consideration was initiated as to the possibility of installing some type of water filtration system at this source of water. Over the years as the consumption of water increases and the department has had to be more and more watchful of its water supply it has become obvious that the installation of some type of water filtration equipment at the Bristol Notch source of water is very important. During the spring thaws or heavy summer rains it always is necessary to shut off the Bristol Notch supply of surface water relying on the springs and Palmer Springs. This means that the Water Department is losing a considerable amount of water. With the installation of filtration equipment this water could be used at all times. These remarks are being made now solely to inform the water customers of the thinking taking place among the Com-

missioners and the department at the moment in terms of making plans for the future.

The year 1963 should be a rather active year for the department. Several smaller projects are being planned and discussed at the moment. One is to continue the installation of the two inch main in Chipman Park (continuation of project started two years ago) so as to improve the water supply and pressure in that area. Another is to install a two inch line along Morningside Road to replace the main that presently is becoming troublesome. This, also, would correct many of the bad service conditions now existing in the area.

Probably the most important project being considered at the moment, having been discussed during most of 1962, is the installation of a large water main south of the Village along Route #7, for approximately two miles. As stated previously this project has been much discussed over the past years. It now seems apparent that the dream of many people is nearing reality. This project will require working out of many financial and construction details over the next few months and the approval of the citizens of the Town at Town meeting to undertake the financing.

In closing I wish to express my thanks to the Water Commissioners, Citizens of Middlebury, and the Water Department employees for enabling the year 1962 to be another successful year for the Middlebury Water Department.

Respectfully submitted,

RICHARD W. EMERICK
Municipal Manager

WATER DEPARTMENT INCOME & EXPENSES

January 1, 1962 to December 31, 1962

OPERATING REVENUE

Water Sales	\$ 39,418.15
Misc. Accts. Rec.-Curr. Yr.	4,546.84
Misc. Oper. Revenue	372.01
Bristol Notch Wood Lot Sales	70.86
Fed. Land Imp. Bristol Notch	213.12
Advance to Other Funds	3,000.00
Int. - College Water Note	120.00
Cash on Hand 1-1-62	22,355.25

TOTAL RECEIPTS	\$ 70,096.23
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OPERATING EXPENSES

Municipal Manager's Office	\$ 4,000.00
Annual Meeting	12.00
Legal Services	5.00
Other	476.76
Store House	269.40
Reservoir	1,862.48
Pumping Station	4,861.76
Maint. Mains	2,550.54
Maint. Hydrants	711.41
Maint. Services	4,517.91
Maint. Meters	421.06
Maint. Chlorinator	1,196.65
Reading Meters	72.32
Rentals	1,549.89
Repairs to Equipment	1,180.01
Pur. of Operating Supplies	4,701.59
Pur. of Equipment	3,419.42
Pur. of Tools	90.43
Pur. Gas, Oil & Kero.	859.05
Social Security	429.44
Vacations	69.60
Holidays	247.65
Miscellaneous	742.72

Insurance	744.45
Taxes	180.29
Survey of Lines & Serv.	584.25
Interest on Bonds	522.64
Int. on Temp. Loans	240.00
Answering Service	120.00
	\$ 36,638.72
NON-COST EXPENSES	
Expenditure Refunds	\$ 478.08
Advance to Other Funds	3,000.00
Const. Hydrants	139.22
Const. Services	71.19
Const. Meters	20.78
Ret. of Refunding Bonds	2,000.00
Total Non-Operating Expenses	\$ 5,709.27
TOTAL EXPENSE	\$ 42,347.99
BALANCE ON HAND	\$ 27,748.24

WATER DEPARTMENT TREASURER'S REPORT

RECEIPTS

1962

Balance in Treasurer's Account		\$ 22,355.25
Water Sales (Meter & Flat Rate)	39,418.15	
Accounts Receivable	4,546.84	
Misc. Operating	372.01	
Bristol Notch Wood Lot Sale	70.86	
Federal Land Improvement	213.12	
Advance to Other Funds	3,000.00	
Interest-College Water Note	120.00	
		47,740.98
		\$ 70,096.23

EXPENDITURES

Vouchers Paid No. 1 Through Nos. 240	42,347.99	
1963 Balance	27,748.24	
		\$ 70,096.23

PHILLIP A. WISELL
Treasurer

**COMPARATIVE STATEMENT
OF WATER DEPARTMENT INDEBTEDNESS
FROM 1944 TO 1963**

Jan. 1, 1944	54,472.38	
Jan. 1, 1945	52,158.16	
Jan. 1, 1946	48,749.16	
Jan. 1, 1947	45,482.02	
Jan. 1, 1948	45,297.88	
Jan. 1, 1949	50,405.31	
Jan. 1, 1950	43,148.06	
Jan. 1, 1951	38,379.21	
Jan. 1, 1952	32,428.40	
Jan. 1, 1953	27,974.60	
Jan. 1, 1954	22,064.47	
Jan. 1, 1955	12,518.31	
Jan. 1, 1956	3,816.65	
Jan. 1, 1957	13,601.42	
Jan. 1, 1958	4,905.84	
Jan. 1, 1959	Credit Balance	\$ 7,389.04
Jan. 1, 1960	9,921.76	
Jan. 1, 1961	6,923.27	
Jan. 1, 1962	+769.42	
Jan. 1, 1963	+8,365.95	

WARNING

The legal voters of the Village of Middlebury, Vermont are hereby warned and notified to meet at the Municipal Auditorium in said Village on Wednesday, February 6, 1963 at 8 o'clock P. M., to transact the following business, to wit:

1. To elect a Moderator.
2. To vote if the Village Clerk and the Village Treasurer may be non-residents and non-inhabitants of the Village of Middlebury, provided they are residents and inhabitants of the Town of Middlebury, said vote to be taken only if the General Assembly of the State of Vermont has passed before this annual Village meeting legislation amending the Charter of the Village of Middlebury allowing said Clerk and Treasurer to be non-residents and non-inhabitants of the Village of Middlebury, provided they are residents and inhabitants of the Town of Middlebury.
3. To elect a Village Clerk.
4. To act upon the reports of the Village Officers as submitted by the Auditors.
5. To vote a sum of \$32,735.00 to be raised by taxes for the purpose of paying expenses for the ensuing year and to pay outstanding orders or obligations of the Village with interest, the tax rate per cent on the 1963 Grand List of the Village sufficient to raise said sum of \$32,735.00 as taxes to be determined by the Trustees.
6. To vote the sum of \$47,523.00 to be raised by taxes for the purpose of maintaining and repairing roads and walks in said Village, and for reducing the indebtedness, thereon, the tax rate per cent on the 1963 Grand List of

the Village sufficient to raise said sum of \$47,523.00 as taxes to be determined by the Trustees.

7. To see if the voters of the Village of Middlebury will vote to appropriate the sum of \$650.00 to be expended in exterminating insect pests on shade, ornamental or forest trees in the public highways, parks and places in said Village of Middlebury. Said sum of money so appropriated to be expended by the Trustees of the Village of Middlebury pursuant to 24 V. S. A. #2511 and #2512.
8. To elect the remaining Village Officers.
9. To transact any other business proper to be done by the Village.

By Order of the Trustees

PHILLIP A. WISELL, Clerk

Middlebury, Vermont
January 24, 1963



VILLAGE OF MIDDLEBURY

Membership in:

- * International City Managers Association
- * American Public Works Association
- * Vermont State Fireman's Association
- * National Municipal League

VILLAGE TELEPHONES

	Dial Number
Fire Emergency	DUdley 8-2217
Other (Fire Station)	DUdley 8-4462
Police	DUdley 8-2151
Other	DUdley 8-4927
Dept. of Streets	DUdley 8-4927
Other	DUdley 8-7691
Superintendent's Office	DUdley 8-2971
Union High School	DUdley 8-2996
Health Officer	DUdley 8-2991
Municipal Manager's Office	DUdley 8-4927
All other Village Depts.	DUdley 8-4927

TAXABLE GRAND LIST

		Tax Rate
1956	22,525.75	9.87
1957	22,662.60	11.72
1958	22,448.00	11.95
1959	25,443.10	11.20
1960	25,866.11	13.19
1961	25,538.88	12.49
1962	26,765.63	12.68

POPULATION

1930	2,003
1940	2,128
1950	3,614
1960	3,688

11/10/2008

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